



431 Payran Street
Petaluma, CA 94952
PH: 707-283-0093 FX: 707-283-0157

Application Form- Utility Worker

Please Print:

Date Last Name First Name Middle Initial

Present Address:

No & Street City State, Zip

Permanent Address (if different from above):

No & Street City State, Zip

Business Phone Home Phone Cell Phone

Employment Desired:

Position Applying For: _____

Are you applying for: Regular Full time Regular Part Time Temporary Work

What days and hours are you available to work? _____

If applying for temporary work during what days are you available? _____

Are you available for work on weekends? Yes No

Would you be available to work overtime if needed? Yes No

If hired, on what date can you start work?

Are you a member of any union? Yes No

Name: _____

Local#: _____

Wage desired:

Drivers license: # State Class A B C Expire Date _____



Personal Information:

Have you ever applied to or worked for Oak Grove Construction before?

Yes No If yes, when?

Do you have any friends or relatives working for Oak Grove Construction?

Yes No If yes, state name and relationship

Name _____ Relationship _____

Name _____ Relationship _____

Why are you applying for work with Oak Grove Construction?

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (if under 18, hire is subject to verification that you are of minimum legal age). Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Do you speak, write or understand any foreign language? Yes No
If Yes, which languages?

List any other experience, training, qualifications or skills you feel you may be especially suited for to work at Oak Grove Construction?

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed?

Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire is subject to passing a medical exam, drug and agility test.

Have you ever been convicted of a criminal offense (felony or serious misdemeanor?) (Convictions for marijuana-related offenses that are more than two years old need not be listed) Yes No
If yes, state the nature of the crime(s), when and where convicted and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstance and the relevance of the offense to the position(s) applied for may, however, be considered.)



Education, Training and Experience:

High School Name _____
 Address _____
 City _____ State, Zip _____

Did you Graduate?
 Yes No

List Degree or Diploma _____
 # of years completed _____

College/Univ. Name _____
 Address _____
 City _____ State, Zip _____

Did you Graduate?
 Yes No

List Degree or Diploma _____
 # of years completed _____

Vocational/Business Name _____
 Address _____
 City _____ State, Zip _____

Did you Graduate?
 Yes No

List Degree or Diploma _____
 # of years completed _____

Are you currently Haz Mat trained? Yes No
 Date of original certification: _____
 When was your last 8 hour refresher: _____
 By whom: _____ Certification# _____

Are you currently CPR or First Aid trained? Yes No
 Certification Dates: CPR _____
 First Aid _____

Have you had "competent person" training? Yes No
 Date of training: _____

Have you had "confined space" training? Yes No
 Date of training: _____

Military Service

Have you obtained any special skills or abilities as the result of service in the military? Yes No
 If so, describe: _____



Employment History

List all present and past employers with in the last 3 years starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching resume.

Name of Employer _____ Telephone# _____

Type of business _____ Your Supervisors Name _____

Address & Street _____ City/State/Zip _____

Dates of employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Your position and duties: _____

Reason for leaving: _____

May we contact this employer for a reference? Yes No

Name of Employer _____ Telephone# _____

Type of business _____ Your Supervisors Name _____

Address & Street _____ City/State/Zip _____

Dates of employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Your position and duties: _____

Reason for leaving: _____

May we contact this employer for a reference? Yes No

Name of Employer _____ Telephone# _____

Type of business _____ Your Supervisors Name _____

Address & Street _____ City/State/Zip _____

Dates of employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Your position and duties: _____

Reason for leaving: _____

May we contact this employer for a reference? Yes No



References:

List three persons not related to you who have knowledge of your work performance within the last three years:

First Name	Last Name	Telephone #
Address & Street		City
		State/Zip
Occupation		No. of years acquainted

First Name	Last Name	Telephone #
Address & Street		City
		State/Zip
Occupation		No. of years acquainted

First Name	Last Name	Telephone #
Address & Street		City
		State/Zip
Occupation		No. of years acquainted

Please read carefully, initial each paragraph and sign below.

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Oak Grove Construction to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigations.

_____ I understand that nothing contained in the application, or conveyed during an interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may at any time, with or without prior notice, at the option of myself or the company, and that no promises or representations contrary to the foregoing are binding on the company investigations.

_____ Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by Oak Grove Construction, I am entitled to copies of any such public records obtained by Oak Grove Construction unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

_____ Date

_____ Applicant's Signature



Classification Skills for a Utility Worker

Are you qualified to do the following? Place the quantity of years of experience next to all that apply.

- _____ Pick and shovel work
- _____ Place and grade base rock
- _____ Rake base rock
- _____ Install AC berm
- _____ Run a vibrator plate
- _____ Run a skip and drag
- _____ Run a roller
- _____ Run a jackhammer or pavement breaker
- _____ Lay concrete pipe
- _____ Lay PVC pipe
- _____ Grade utilizing a laser
- _____ Pour manholes
- _____ Work with trench jacks
- _____ Operate a stihl type gas powered cutoff saw
- _____ Operate a walk behind gas powered concrete or AC saw
- _____ Set up a laser for grading purposes

Yes / No Have you operated a chainsaw or chipping machine?

Yes / No Have you ever flagged for traffic?

Yes / No Have you had official training for flagging traffic?

If yes, completion date _____ and
training facility and number _____